

# THE DELAPLAINE *arts* CENTER

## Art Instructor Application

Serving the community since 1986, The Delaplaine Arts Center has grown from an idea into a vibrant, active nonprofit organization, housed in the former Mountain City Mill on the banks of Carroll Creek in historic downtown Frederick. Classes are offered in an ever-growing list of media and subjects for all ages and levels of experience. Our award-winning facility features classroom and studio spaces for drawing, painting, jewelry, woodworking, and ceramics as well as an art reference library.

### Role Specifications:

Over the last 30+ years, The Delaplaine has built a solid foundation of educational opportunities for students of all ages and skill levels. We believe that everyone deserves art. We also believe that everyone deserves to experience art education in an excellent environment, taught by highly qualified instructors. The Delaplaine is always seeking accomplished, creative instructors, who can meet our Educational Standards and Instructional Goals.

**Educational Standards:** All classes at The Delaplaine Arts Center will address the following:

- How art historical references inform subject matter;
- How to identify and use tools and equipment specific to a particular medium;
- How to properly navigate the studio in a safe manner;
- How to incorporate elements of art and principles of design;
- The value of critical thinking and aesthetics.

**Instructional Goals:** Delaplaine instructors will:

- Be organized and well prepared for class;
- Demonstrate enthusiasm for the class subject matter;
- Be knowledgeable about the subject matter;
- Foster an open exchange of creative ideas;
- Be helpful and encouraging to all students.

The Delaplaine is also eager to cultivate a teaching staff with the ability to pinpoint and pursue relevant teaching objectives. We expect our educators to have a clear idea of their curriculum goals, the skill set their students can hope to gain from them, and, if applicable, the projects that will be completed during the span of a proposed course. Youth instructors will be required to submit a detailed supply list and photographs of project prototypes with their proposals.

Instructors are contracted on an adjunct basis, subject to adequate class enrollment. As stated in our policies, The Delaplaine reserves the right to cancel any courses and will do so if the class garners fewer than five (5) paying students. Furthermore, instructor contracts are class-specific, encompassing only the hours scheduled for a certain course or workshop; we do not have tenured staff nor do we keep staff on retainer.

**Application Requirements:**

*Teaching experience required • BA or higher in art and/or education preferred*

- Cover letter
- Completed application form or a current résumé (including education, training, work experience, and three current references with phone numbers and email addresses),
- At least (5) images of recent work and/or images of your students' work.

The Delaplaine Instruction Panel will review your application information and you will be contacted by Virginia Kane, Director of Education, and informed of their decision. Contact Virginia at [vkane@delaplaine.org](mailto:vkane@delaplaine.org) or (301) 698-0656, ext. 104 if you require additional information.

## Applicant Information

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

phone \_\_\_\_\_ cell \_\_\_\_\_

email \_\_\_\_\_

### Education

School	Degree	Dates
_____	_____	_____
_____	_____	_____
_____	_____	_____

### Teaching Experience

Location	Dates
_____	_____
_____	_____
_____	_____

### Additional Experience

Location	Dates
_____	_____
_____	_____

### Awards & Recognition

\_\_\_\_\_

\_\_\_\_\_

## Applicant References

**1.** Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Daytime phone \_\_\_\_\_ email \_\_\_\_\_

**2.** Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Daytime phone \_\_\_\_\_ email \_\_\_\_\_

**3.** Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Daytime phone \_\_\_\_\_ email \_\_\_\_\_

*I hereby certify that all information contained in this document is true to the best of my knowledge.*

Signature \_\_\_\_\_ Date \_\_\_\_\_